

CSA Member Agreement (effective January 2013)

Community Supported Agriculture (CSA) is a partnership between the farmer and you, the shareholder, with both parties sharing some of the risks, as well as the bounty, of agricultural production. This agreement outlines our shared commitments to that relationship.

Section 1. Introducing the Kilpatrick Family Farm (KFF) CSA

A. Becoming a member

Members will receive a weekly share as described for you selected Share (Year-round, Summer, Fall or Winter/Spring). Members are responsible for picking up shares each week at their selected pick up site. More detailed information about share pickups is described below. Variety and quantity will vary depending on the season and the weather.

B. KFF's Growing Practices

KFF is Certified Naturally Grown (CNG). In compliance with this certification we use farming practices with no synthetic herbicides, pesticides or fertilizers. CNG is similar to organic certification because it requires compliance to the standards for organic certification, but the inspection and record-keeping requirements are different. We are happy to tell you more about CNG at any time or you can learn more online at www.naturallygrown.org.

In addition, we are committed to being a 100 percent transparent farming facility. We welcome our members, and anyone else, to visit and take a tour. Any visitors are expected to recognize KFF is a working farm and they are to be responsible for the safety of themselves and their children while visiting the property.

C. The products included in a share

The following is a list of some of the produce we expect during the year. This list is not all inclusive, as we grow many more different types of vegetables, and it is based on our best estimate. Weather, pests and other events will affect actual production. For a more extensive crop calendar click [HERE](#).

May and June: Turnips, rhubarb, a variety of greens, radishes, peas and strawberries.

July to September: Cucumbers, tomatoes, squash, beans, peppers, carrots and melon.

October to December: Brussels sprouts, root crops, winter squash, kale and lettuce.

January to April: Root crops, onions, garlic, salad greens, kale, spinach and radishes.

Please note: KFF offers some prepared foods, eggs and chicken for sale. While these additional products are available for purchase, they are not a normal part of the CSA. KFF Locavore Members may use their Locavore card to purchase these additional items or they may be purchased retail.

Section 2. Our shared commitments

A. Sharing the risk of crop failure

We promise to do our best to provide you with a bountiful share each week. We use irrigation, row cover, integrated pest management and other sustainable practices to minimize the risk of crop loss. Despite these efforts, the quantity of produce may vary from week to week and season to season due to extreme weather, insects or other production factors. By joining our CSA, you are agreeing to share the risk of crop failure with us and other members.

If only a small portion of crops fail, other crops grown on the farm will be available for our CSA members. In the unlikely event a large portion of crops fail, we may not be able to deliver any product in some weeks.

B. Sharing the reward of crop surplus

In addition to our CSA, our farm sells to retail customers at farmers markets, restaurants and local schools. We balance priority of the CSA with our other markets. This means our CSA members receive a consistently full and diverse share without being overwhelmed by any one product.

Section 3. Picking up your share

You are responsible for picking up your share each week from your selected pickup site, during the specified times. If you are unable to pick up your share, you have the following options:

(Returning members: Please note, we have been very flexible with this policy in the past, but plan to enforce it more rigorously during the 2013-14 season)

1. Arrange for someone else to pick it up for you. In this case, you do not need to let us know. Give that person instructions on how pick up works, and ask them to check off your name on the check in sheet.
2. Donate your share. We donate food to a local food bank most weeks. You can choose to have us include your share if you are unable to pick it up.
3. Double up your share one week before or one week after, following these steps: If you choose this option, you must inform us by email (csa@kilpatrickfamilyfarm.com) the day before your pickup. Make up shares can only be taken the week directly before or directly after the missed week.
4. During the summer (May to October) members who pick up in Saratoga may switch from one pick up day (Wednesday or Saturday) to the other as long as we are notified the day before the missed day or replacement day, whichever comes first.

We have set the above pickup procedures so that we can ensure weekly delivery of fresh produce while minimizing food waste. We reserve the right to make rare exceptions.

In addition, if you need to change your pick up location, we ask that you email us by the day before.

Section 4. Payment

A. Deposit and payment schedule

By selling membership in advance of the growing season, CSA reduces the burden of up-front costs for the farmer. Your membership fees provide us with money to purchase seed and equipment before the season starts, and we appreciate your commitment.

All shares require a \$100 deposit for us to hold your spot. The remaining payment is due at least one week prior to the beginning of your selected season, as follows:

Year-Round: Payment due by April 27
Summer Share: Payment due by April 27
Fall Share: Payment due by Oct. 26
Winter/Sprint share: Payment due by Dec. 28

At that time, you must either a) pay in full, or b) agree to a payment plan.

Further payment instructions are provided during our online CSA signup and checkout:
<http://kilpatrickfamilyfarm.csasignup.com/members/types>.

B. Cancellation policy

A 2-week trial period is offered to confirm suitability, as we understand a CSA Membership is not for everyone and every situation. We will give a prorated refund during the first or second week of that specific CSA Season (Summer, Fall, Winter or Year-Round). Please allow two to four weeks for your refund. After two pickups, refunds may be granted if we have a waiting list and can find a new member to take your place.

Section 5. Communication

The best way to communicate with us is via email. Our email is csa@kilpatrickfamilyfarm.com. If you prefer to call our phone is (518) 290-0310. We will do our best to respond within 24 hours. Please contact us with any news of the following: changes to your postal or email address, any week(s) you are unable to pick up your share, changes to your pickup location, dissatisfaction with your share or anything else you would like us to know.

We will communicate with you by email. When you sign up, you will be added to our distribution list, which we will use to communicate important information about our CSA and farm events. Every week, we will email a newsletter giving you information about the crops available, recipe ideas, photos (when available) and other farm related news.

By acknowledging these member terms, I agree to purchase the membership share selected in the first step of the signup process. I understand that, although unlikely, the farm may change parts of this agreement related to production and distribution. I understand that they will contact me via email in advance of any changes to this agreement.